NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL
SURATHKAL, SRINIVASNAGAR, MANGALORE-575025, KARNATAKA

No. NITK/Acad./Admissions/2020 **Date: 30.09.2020**

Admission to MBA Programme 2020-21 (through Spot Round)

Provisional list of Candidates selected for MBA Programme in the School of Management

Sl. No.	NAME
1	BIBEK KUNDU
2	ARCHI SINGH
3	RAFIDH HUSSAIN
4	POOJARY POOJA GOPAL YASHODA
5	SHRINIDHI BHAT
6	JOSHVITA ROZMA VEIGAS

Instructions to Selected Candidates for admission to MBA Programme in School of Management.

Due to the COVID – 19 Pandemic, the admission **to the MBA Programme** will be online. The candidates who have been provisionally selected for the MBA programme are required to take online admission. The admission process is as follows,

1. Candidates who have been provisionally selected are being sent their call letters by email to get admitted to the Course.

2. Candidates must login to the admission portal in the IRIS (link will be sent through email) fill the application form, upload all the documents (scanned copies of the original) as specified in SI.10, during **October 1, 2020 to October 4, 2020.**

3. The candidates are directed to pay the fee online in the IRIS portal itself, (Payment link will be available on IRIS portal between 1st October 2020 to 4th October 2020)

4. In case, the candidates having qualifying degree status as "Appearing", have not uploaded the course completion certificate duly signed by the head of the institution, her/his allotted seat shall stand cancelled.

5. If a candidate fails to report, submit the required documents and pay the prescribed fee before 23.59 hrs on 4th October 2020, he/she would be forfeiting his/her seat.

6. As an outcome of successful online reporting, fee payment by the candidate and online document verification by the Institute, a Provisional Admission Order will be generated and a copy would be sent to the candidate by email.

7. The candidate who has received the provisional admission Order, is required to physically report at the Institute on a specified date, which would be announced later.

8. At the time of physical reporting at the Institute, the candidate is required to carry his/her original documents along with a set of photocopies as specified in the SI. No.10 for verification and submission. While verifying documents at the time of physical reporting, if it is found that the candidate is not eligible for the allotted seat then her / his allotment will be cancelled for which the candidate will be solely responsible.

9. The candidates who have got admission, may start attending the classes as per the schedule to be announced by the Institute later.

10. **The following documents are to be uploaded online during online admission and submitted in original at the time of physical reporting for verification along with one set of photo copies.**

    a. Provisional Admission offer letter
    b. Score card of CAT 2019/MAT-2019
    c. Marks card of the qualifying examination (all years).
    d. Degree Certificate/Provisional Pass Certificate issued by the University
    e. Course completion certificate from college (if qualifying degree exam results are awaited)
    f. Date of Birth Certificate (X Class Marks Card).
    g. Aadhaar Card Copy.
    h. Conduct Certificate from the Institution last attended.
    i. Transfer Certificate issued by the College last studied.
    j. Medical Fitness Certificate.
    k. Caste certificate in case of SC/ST
    l. OBC Certificate (if applicable) issued from the competent Authority in the prescribed format issued on or after April 1, 2020 (for the candidates admission under OBC category).
    m. Gen-EWS certificate (if applicable) issued from the competent Authority in the prescribed format issued on or after April 1, 2020 (for the candidates admission under Gen-EWS category).

` n. Persons with Disabilities Certificate (PWD) and an undertaking in the prescribed format (if applicable).
o. Migration certificate from the university
p. Passport size photos 2 Nos

Hostel Facility

As this semester the classes are conducted online, hostel allotment will not be done now. Hostel facilities are available for all the students. Hostel Room Allotment will be done to the admitted students whenever they are physically present at the Institute and after payment of required hostel fees.

Important Note

(1) Candidates belonging to OBC –NCL or EWS category are required to submit the certificates in the prescribed format available in the NITK website (i.e. www.nitk.ac.in) and issued on or after April 1, 2020. The certificates issued earlier than the prescribed date are not acceptable and no affidavit or undertaking in this regard will be acceptable during the online reporting at the Institute.

(2) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate.

(3) The candidates who belong to PWD category must submit the certificate issued from a competent authority in the prescribed format available in the NITK website ***(i.e. www.nitk.ac.in).*** *They also need to submit an undertaking along with the certificate. The prescribed format for the undertaking may be downloaded from the NITK website.*

(4) The candidates whose examination for Bachelor's degree study has not been completed or who are awaiting for their result, must submit a Course completion certificate duly signed by the Head of their Institution in the prescribed format. The prescribed format is available in the NITK website. ***A self -declaration in this regard is not acceptable****. Such candidates should also submit an undertaking in the prescribed format available in the NITK website along with the course completion certificate.*

(5) The candidates who do not have or are not able to get the conduct certificate, transfer certificate and migration certificate presently may submit the same at a later date after online reporting. However, such candidates may write a request letter to Dean (Academic), stating the reason for not submitting these certificates and upload the same on the IRIS portal. However, all the other listed documents (as applicable) are to be submitted without fail.

The candidates are directed to pay the fee online in the IRIS portal itself.

Category	**Fees (First Semester)**
OC/OBC /EWS/SC/ST/PwD	78,255/-

Sd/-
Dr. A. Nityananda Shetty
Dean (Academic)